



Ashtabula County Job & Family Services
2924 Donahoe Drive, Ashtabula, Ohio 44004

REQUEST FOR INFORMATION

(Please note that all requests have a 7-10 day processing time)

Date: \_\_\_\_\_ SSN: \_\_\_\_\_ Name: \_\_\_\_\_

Address: \_\_\_\_\_ Phone #: \_\_\_\_\_

Please check items requested:

- Income Verification For how many months \_\_\_\_\_
Social Security Card For whom? \_\_\_\_\_
Birth Certificate For whom? \_\_\_\_\_
Driver's License For whom? \_\_\_\_\_
Medicaid Billing # For whom? \_\_\_\_\_
Child Care Co-Pay Verification For whom? \_\_\_\_\_
Other: \_\_\_\_\_

Do you want it mailed to you at the above address? \_\_\_\_\_

Will you pick up? \_\_\_\_\_ When? \_\_\_\_\_

Do you want faxed? \_\_\_\_\_ Fax Number: \_\_\_\_\_ Attention: \_\_\_\_\_

I hereby authorize the release of the above information to the person(s) identified.

Signature: X \_\_\_\_\_
Signature of Requestor

\_\_\_\_\_
Date

2924 Donahoe Drive, Ashtabula, OH 44004
E-mail: ashtabula-verifications@jfs.ohio.gov
Toll Free: (800) 935-0242
Fax: (440) 998-1538