

Minutes

Ashtabula County Senior Services Levy Advisory Board Meeting November 15, 2023 Ohio Means Jobs, 2247 Lake Ave., Ashtabula

Present

Patrick Arcaro
Emory Moore
Joseph Rapose
Mary Runyan
Cristine Rutz
Sharone Sing
Dianne Solembrino
Jane Wallace
Pam Zack
Lynn Zalewski

Absent

Jerome Brockway
Robert Kenyon
Veronica Hanna
Mary Pepperney

Staff

Alissa Drees
Darcy Mosier

BOCC

Kathryn Whittington

Call to Order

Chair, Joe Rapose called the meeting to order.

Approval of Minutes

Joe Rapose asked the board to review the minutes from September 20, 2023. After the board reviewed the minutes, Mary Runyan made a motion to approve the minutes from September 20, 2023. Dianne Solembrino seconded the motion.

Motion carried.

Chair's Report

Joe reminded the board members those whose terms were expiring on 12/31/23. Joe shared all members have expressed a desire to serve another term except Pam Zack, whose term will be ending December 31, 2023. Joe shared, Pam submitted her formal letter of resignation from the Senior Levy Advisory Board on September 20, 2023. Pam served nine years on the Senior Levy Advisory Board, two years of those terms, Pam served as Vice Chair, and Senior Levy Campaign Treasure, as well as serving on many committees. Executive Director, Patrick Arcaro and Commissioner Whittington presented Pam with a certificate and letter of appreciation for her years of service for the seniors of Ashtabula County.

Joe pointed out to the board, that in their binder is the 2024 Senior Levy Advisory Board meeting schedule. Members were encouraged to take that schedule with them.

Funding

Alissa Drees presented the Revenue & Expense Report as of October 31, 2023. Alissa shared the balance forward is \$968,732.67. The current year revenue is \$1,904,497.71 and total revenue is \$2,909,230.38. The total expenses are \$1,584,232.27 with an available balance of \$325,633.74. Alissa pointed out, in comparison to last years Revenue & Expense Report, as of October 31, 2022, the available balance is relativity close in amounts.

Contract Reports

Contract Report: Darcy Mosier presented the contract report. Darcy reported the providers target is to have used approximately 75% of their annual budget which is through the month of September 2023. CHRC; Homemaker was at 98% and Chore 93%. Director Ryan Tattrie requested additional funding for both services for the FY 2023. ACCAA; Homemaker has used 58% of their contract funds. Carmen Kuula, Director of Planning and Senior Services expressed ACCAA has been experiencing staffing issues, with an opening for both a full time and part time homemaker staff. She is hopeful to fill those positions soon, which will allow them the ability to increase the units being served. CNP; Homemaker has used 37% of their available funds. CNP Director Barb Klingensmith, expressed she is looking at approaching CNP staffing challenges differently and she is hopeful it will enable her to provide more services to seniors that have been assessed and are ready to receive services. CNP; Transportation has used 97% and Personal Care services has used 83% of their funding. CNP requested additional funds to provide those services through the remaining FY 2023. Also, CNP: Congregate Meal program has used 40% of their 2023 Senior Levy funding. ACCOA Independence & Wellness has used 100% of their funding and they are utilizing other resource funds to provide services through the end of FY 2023.

Wait List: Darcy Mosier reviewed the providers displaying a waitlist. ARHHS Personal Care had five (5) clients on their waitlist. Darcy reflected that ARHHS waitlist had significantly decreased in July when their 180-day reassessment occurred and they have been able to maintain a minimal waitlist, since. CNP; Homemaker had a waitlist of forty-nine (49) clients which is the direct result of staffing.

Committee:

1. **Nominating Committees proposed recommendations for Senior Levy Advisory Board** – Joe Rapose shared that the committee has recommended the applicant, George Peterson to the board. In addition, the committee recommended the returning Senior Levy Advisory Board members, Emory Moore, Sharone Sing and Jane Wallace. Joe asked the floor for a motion to approve the recommendations from the nominating committee. **Dianne Solembrino made the motion to approve the nomination committee’s recommendation. Mary Runyan seconded the motion. Motion carried.**

Old Business:

1. **Senior Levy 2024 Subgrant Agreement update-** Joe shared 2024 Senior Levy Services Subgrant Agreements have been completed and will begin January 1, 2024, and run thru December 31, 2024. Pam Zack pointed out the subgrant agreements indicated Ashtabula County YMCA was funded \$27,050.89. Pam continued by asking for an explanation on how that amount was established, and how it was decided upon. Commissioner Kathryn Whittington explained to the board the commissioners needed to do their due diligence when a recommendation by a committee is to not fund an entity, in any arena that they are dealt with. Kathryn Whittington went on to explain a meeting was requested with the YMCA’s Director, Fiscal Director, and Program Director. In addition, ACJFS Executive Director

Patrick Arcaro, Alissa Drees and Darcy Mosier attended the meeting. At that time, the YMCA was able to provide accurate real time data, which is what was requested from the beginning and what the commissioners were looking for. Moving forward the YMCA redid their budget with the real-time numbers which is now an actual reflection of the clients they are serving. The YMCA now understands what the Senior Levy Advisory Board and the commissioners are looking for. The YMCA will be working towards streamlining that for the Senior Levy contract, moving forward. It was then brought before the full BOC and was unanimously voted to fund the YMCA Independence & Wellness program, using the new budget and accurate data.

2. Lakeside High School Senior Conference venue contract- Joe pointed out Lakeside High School has been secured for the 15th Annual Senior Conference on June 7th, 2024. June 6th has also been secured as the set-up date for Friday's event. Darcy added the Senior Conference planning committee will begin meeting mid-January 2024 to organize the event.

New Business:

1. Conneaut Human Resource Centers request for additional funds of \$10,240.00 for Senior Service Levy; Homemaker services- Joe asked the board for discussion followed by a motion to ratify an amendment for additional funds. There were no questions nor discussion by the board. Mary Runyan made a motion to ratify the amendment for \$10,240.00. Pam Zack seconded the motion. Motion carried.
2. Country Neighbor Program, Inc. request for additional funds of \$120,000.00 for Senior Service Levy; Transportation and \$10,000.00 for Personal Care Services - Joe asked the board for discussion followed by a motion to ratify the amendments for additional funds. There were no questions or discussion by the board. Dianne Solebrino made a motion to ratify Country Neighbors request for an amendment of \$120,000.00 for Transportation Services and \$10,000.00 for Personal Care Services. Lynn Zalewski seconded the motion. Motion carried.

Public Comment

No public available for comment.

Adjourn

Pam Zack made a motion to adjourn the meeting. Jane Wallace seconded the motion. Motion carried. The meeting was adjourned.

Next Board Meeting
January 17, 2024, at 10 a.m.
Ohio Means Jobs