**Discussion Notes  
Ashtabula County Senior Services Levy Advisory Board  
November 15, 2017**

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| --- | --- | --- | --- |
| Present | Absent | Staff | BOCC |
| Patrick Arcaro  Joyce Crease  Paul Fuller  Randy Jones  Mary Runyan  Michelle Thomas  Virginia Walker  Camille Zalar | Jerome Brockway  Debra Boyle  Neroy Carter  Susan Hill  Sandy John  Mary Pepperney  Jane Wallace  Pam Zack | Alissa Drees  Kira Ernst  Ronald Smith | JP Ducro |
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**Call to Order**Michelle Thomas called the meeting to order.

**Approval of minutes**  
The minutes from the September 20, 2017 meeting could not be approved, due to the fact that there were not enough board members present to form a quorum.

**Chair’s Report**

Michelle stated that they must vote for election of officers at the next board meeting due to not having a quorum. She nominated Dr. Jerry Brockway as chair. She stated that she is willing to become vice chair. Kira Ernst reported that she will send out an email asking if anyone would like to nominate another board member and they will vote on officers at the next board meeting. Michelle stated that the Senior Levy Advisory Board meetings will now be held on the second Wednesday of every month at 10:00am.

**Funding**Ron Smith presented the Revenue & Expense Report as of October 31, 2017. He stated that the year began with $798,874.05, and $1,804,349.70 was collected in taxes from the Senior Levy for a total available amount of $2,603,223.75. The total expenses YTD were $1,433,822.25.

**Contract Reports**

*Contract Report:* Kira Ernst presented the contract report. The report represented payments made against provider’s contracts that began January 1, 2017 and ran through the calendar year. She stated that Comfort Keepers and Country Neighbor Inc. contract amounts now display their new amended amounts, as approved by the board.

*Wait List:* Kira Ernst reported that ACCOA has been able to cut their wait list in half. She stated that Lisa Bruckman reported that their waitlist continues to grow. If they served all requests the center would run out of funding prior to the end of the year. Kira stated that Comfort Keepers now has a wait list of three seniors. They are currently serving all of their clients and are fully staffed.

**Committees**

Michelle informed the board that Paul Fuller, Sandy John, Pam Zack and Jane Wallace’s terms will be ending this December 2017. She reported that Paul Fuller and Pam Zack have both agreed to serve another term, however, the additional two board members are undecided. Michelle informed the board that if the two additional members of the board decide not to continue another term then the nominating committee must nominate two new members. JP Ducro asked for the members who would like to re-enroll on the board to resubmit their application to the commissioner’s office.

Michelle stated that she would like to reiterate that the Senior Conference Committee is open to all board members. She reported that they are hoping for all the board members to attend the meetings and find a way to contribute to the Senior Conference in any way possible.

**Old Business**

Michelle stated that she wanted to do a funding update to let the board know that the BOCC did vote to fund GASC. She stated that there are still negotiations happening to decide if they will fund FIA and if FIA will be overseen by Barb Klingensmith at Country Neighbor, to verify they are following the same standards. Ducro stated that FIA made it clear that without funding of the Levy that they would close, however, the BOCC understands that FIA needs to update their procedures. Paul Fuller asked if the contract process is complete. Ducro stated that the contract has been signed and sent to GASC, however, they are still finalizing negotiations with Faith in Action.

**New Business**

**Public Comment**

No public available for comment.

**Adjourn**

Michelle Thomas ended the meeting. No motion was needed because there was not enough members present to form a quorum.

**Next Board Meeting  
January 10, 2018  
Ohio Means Jobs**