

Minutes

Ashtabula County Senior Services Levy Advisory Board Meeting November 16, 2022 Ohio Means Jobs, 2247 Lake Ave., Ashtabula

Present

Patrick Arcaro
Willietta Bunch-
Marbury
Robert Kenyon
Emory Moore
Mary Pepperney
Joseph Rapose
Mary Runyan
Dianne Solembrino
Virginia Walker
Pam Zack
Lynn Zalewski

Absent

Jerome Brockway
Jane Wallace

Staff

Alissa Drees
Darcy Mosier

BOCC

Kathryn Whittington

Call to Order

Chair, Lynn Zalewski called the meeting to order.

Approval of Minutes

Lynn Zalewski asked the board to review the minutes from September 21, 2022. After the board reviewed the minutes, Bob Kenyon made a motion to approve the minutes from September 21, 2022. Mary Runyan seconded the motion. Motion carried.

Chair's Report

Chair, Lynn Zalewski reviewed the names of the SLAB members who have expiring terms as of 12/31/22. Those board members are Willietta Bunch-Marbury, Dr. Brockway, Bob Kenyon, Mary Pepperney, Mary Runyan, Dianne Solembrino, Virginia Walker and Lynn Zalewski. Lynn noted there are two members that will not be returning and have submitted their letters of resignation to the Board of County Commissioners. Those members are Willietta Bunch-Marbury and Virginia Walker. Both members were presented with letters and certificates of appreciation for their years of service and dedication to the Senior Levy Advisory Board from Commissioner Kathryn Whittington, Director Patrick Arcaro, Board Chair Lynn Zalewski and the Senior Levy Advisory Board.

Lynn noted the calendar for the 2023 Senior Levy Advisory Board meetings was added to the SLAB packet.

Funding

Alissa Drees presented the Revenue & Expense Report as of October 31, 2022. Alissa shared the balance forward is \$994,021.17. The current year revenue is \$1,853,627.57 and total revenue is \$2,847,548.74. The total expenses are \$1,533,379.65 with an available balance of \$325,836.54.

Contract Reports

Contract Report: Darcy Mosier presented the contract report. This report represents payments made against provider's contracts beginning in January through the calendar year. Darcy reported the providers target is to have used approximately 75% of their annual budget which is through the month of September 2022. CNP; Companionship has zero units thus far, for the FY 2022. Barb Klingensmith, Director of Country Neighbor Program, has been unable to successfully secure volunteers for this program. CNP; Homemaker was at 57%. Currently CNP continues to report staffing shortages. Chore service provider, CHRC has used 47%. Darcy shared, CHRC has shown growth in their chore service units but will fall short of using all their FY 2022 SL funding. CNP, Personal Care services is at 32%. Provider explained low staffing is the reason for the low funding percentage. Catholic Charities of Ashtabula County shows 58% of their contract was used for both Payeeship and Guardianship services in October which drove an increase in funding used for the month. October was the first month this year that Guardianship services were invoiced due to CCOAC utilizing other funding recourses. ACCAA, 2-1-1 and ACCOA has utilized 100% of their Senior Levy funds for the FY 2022 and are using other funding resources to continue providing senior services. CNP; Congregate Meals has used 46% of their funding. Darcy inquired about the low percentage of program funding being invoiced with director Barb Klingensmith, she pointed out the decline in participants for the months of July and August but felt as the fall season came there would be an increase seen in congregate meals as well as Independence & Wellness programming attendees.

Wait List: Darcy Mosier reviewed the providers displaying a waitlist. ARHHS Personal Care had forty-four (44) clients on their waitlist. ARHHS provides personal care services based on the funding received from the senior levy services for those aged 60 and over, that qualify. There is a limited amount of funding for this service. Darcy reminded the board that Executive Director, Sue Shadle had expressed from the beginning of the FY 2022 that ARHHS can only provide services for the amount the contract allows. By doing so it limits the number of clients, which drives the reoccurring waitlist. Sue also added ARHHS currently is being affected by a staffing shortage. CNP; Homemaker services have a waitlist of fifteen (15). This is solely due to lack of staffing.

The board members briefly discussed possible ways to assist providers in staff recruiting and maintaining a level of staffing that might relieve some of the reoccurring waitlist due to staff shortages. The board agreed for Darcy to contact the homemaker and personal care providers and offer support by asking them to provide job descriptions and qualifications for these services so the board members may share with others.

Committee:

1. **Nominating Committee-** Chair, Lynn Zalewski read the names of those applicants that were being recommended by the Nominating Committee for the Senior Levy Advisory Board vacancies and those SLAB members seeking to be re-appointed for another term. Lynn shared Dr. Brockway, Bob Kenyon, Mary Pepperney, Mary Runyan, Dianne Solembrino and herself (Lynn Zalewski) were recommended by the committee to be re-appointed and recommendations for newly appointed members are Veronica Hanna, Cristine Rutz and Sharone Sing. A motion to accept the Nomination Committees recommendations was made by Willietta Bunch-Marbury and seconded by Dianne Solembrino. The motion was carried.

Old Business:

1. 2023 FY Contract update- Contracts have the director's signature and providers signatures. Contracts were delivered to BOCC office on 11/16/22 and are pending the commissioners' signatures. After they are returned to JFS, they will be mailed to the providers.
2. Lakeside High School Senior Conference Venue Contract- Darcy shared the contract has been signed for Lakeside High School to be the venue for the 2023 Ashtabula County Senior Services Levy 14th Annual Conference. The date of the conference is June 9th, 2023. Darcy reminded the board members an organizational meeting will be scheduled in January to begin the planning process for the event.

New Business:

Ratify Conneaut Human Resource Center request for additional funds of \$8,700.00 for Homemaker Services- A motion was made by Emory Moore to ratify additional funding of \$8,700.00 to Conneaut Human Resource Center for Homemaker Services through the FY 2022. Joe Rapose seconded the motion. Motion carried.

No public available for comment.

Adjourn

Mary Pepperney made a motion to adjourn the meeting. Dianne Solebrino seconded the motion. Motion carried. The meeting was adjourned.

Next Board Meeting
January 18th, 2023, at 10 a.m.
Ohio Means Jobs